

TLC Xpress submission – Guidelines

What keeps the TLC Xpress newsletter interesting are your stories! We invite you to contribute an article – about your experiences, events and interests. For further info, please contact Vanessa - v.patea@tlc.ac.nz or Ruth – r.korver@tlc.ac.nz

SUBMITTING ARTICLES

Guidelines:

- Please keep to approximately 300-1000 words
- Please send us at least 2 good pictures (jpeg or tiff) with your article. N.B. We may edit or choose from your selection
- Please note that there is a possibility your article may not be accepted due to space restrictions or relevance

Deadlines:

We post 1 – 2 articles on the newsletter each week so there is no particular deadline for your article. It may need to wait in the queue so please talk to us if you need it posted up quickly.

Ideas:

- Possible subjects - Art events, exhibitions, residencies, travel stories (include some gallery visits), TLC student or graduate profiles, creativity focussed articles. It is a good idea to let us know what your idea is before you begin writing your article
- Write from your own experience and in your own words
- Have a catchy interesting title
- If you have an event you think would make a great YouTube video Clip then get in touch with us

SUBMITTING NOTICES

Guidelines:

- Notices are short and clear and need to be arts and creativity focused. We will not include items for sale or advertisements for paid classes. www.trademe.co.nz and www.thebigidea.co.nz are great sites for this kind of thing
- If possible attach a flyer or image. These must be in jpeg format and 450 pixels wide.
- Please submit the title and the text you want posted AS IT IS TO BE WORDED. We do not edit notices, we post them as they are received.

Deadlines:

We will post notices within 2 working days of receipt.



THE LEARNING CONNEXION
INTERNATIONAL SCHOOL OF ART & CREATIVITY